

# Regarding Using of Studio (For Student)

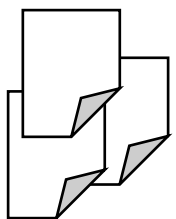
Ver2.0

(2021/08 Prepared)

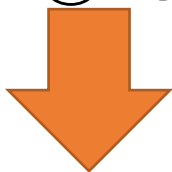
New coronavirus infection prevention measures ver added

# Permission to use the workshop room (first time only)

「 Please read the "QREC Studio Use Guidelines" and submit the following.



- ① **QREC Studio Use Request**
- ② **QREC Studio Use Consent Form**
- ③ Copies of materials related to Gakkensai&Gakkenbai



Confirms the attendance of safety training.



- \* Attending "Digital Fabrication with Design Thinking" is equivalent to attending a safety training.

There are other exceptions.

QREC will issue a **registration certificate for use of the QREC studio.**

## QREC Studio Qualified Users

- ① QREC faculty and staff
- ② Students, student groups and registered participants engaged in a student project
- ③ Anyone needing to use the studio in order to participate in a QREC lecture or program
- ④ QREC Premium Members
- ⑤ Students and student groups approved by the QREC Director General
- ⑥ Associates of the Ohashi Fab lab and others with access permission
- ⑦ Individuals and groups designated by QREC to operate and maintain the QREC Studio



# About reservations for studio use

Advance reservations are accepted by e-mail.

Address : challengeinfo@qrec.kyushu-u.ac.jp  
Subject : QREC Studio Reservation (mm/dd)  
Email content :

Registration time: mm/dd ○h~○h

Users : △△△

Machine : XXXXX



Please check the reply from the QREC office.

Reservations situation can be checked below.  
<http://qrec.kyushu-u.ac.jp/qrecstudio/>

【QREC Facility】  
→ [QREC Studio]  
→ Check at the bottom of the page.

曜日	月	火	水	木	金	土	日
11:00 工事利用: 3Dプリンター(牧)	28	29	30	12月1日	2	3	4
13:00 工事利用: レーザー加工機(長)							
09:00 工事利用: 3Dプリンター(牧)	5	6	7	8	9	10	11
00:00 工事利用: 3Dプリンター(牧)	12	13	14	15	16	17	18

# On the day of using studio (Entry~Exit)

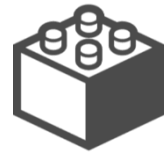
Normal ver.

Entry

**Please fill out the application form for the use of the studio, including the date and time of entry and the equipment to be used.**

※Please bring your own consumables (e.g. 3D printer filament)

Borrow a guest card to enter the room.



Please let the office know when you leave the room.

\*It is dangerous to leave the room while the laser processing machine is in operation.

Please never do that

Exit

Keep the workshop room tidy, more beautiful than when you arrived! Please check & fill out the equipment checklist and leave the room without forgetting anything.



Submit your equipment checklist and return your guest card. Write the date and time you leave on the Application for Use of the Studio. If you have any problems using the equipment or any other problems, please inform the staff.

# On the day of using studio (Entry~)

New coronavirus infection prevention measures ver

Request to prevent the spread of corona infection

Number of people limit up to **1** person

wearing a **mask**

**Alcohol disinfection**

**Temperature check** before entry

**Confirmation of contact or not with a person positive** for the new coronavirus

※If you forget your mask, we have it ready for you.

※If you have a fever of 37.5°C or higher, you cannot use it.

※You can not use if there is a possibility of contact with a person positive for the new coronavirus.

Entry

• Please fill in the date and time of entering the workshop room and the equipment to be used.

• Please fill in the necessary items on the new corona infection prevention check sheet. \*Please bring your own consumables (3D printer filament, etc.)

• Borrow a guest card to enter the room.



# On the day of using studio (~Exit)

New coronavirus infection prevention measures ver

Prevent the spread of corona infection  
When in the room

Ventilation

**Wearing a mask**

**Alcohol disinfection**

Please let the office know when you leave the room.  
\*It is dangerous to leave the room while the laser processing machine is in operation.  
Please never do that



Keep the workshop room tidy, more beautiful than when you arrived! Please check & fill out the equipment checklist and leave the room without forgetting anything.

Exit

Submit your equipment checklist and return your guest card. Write the date and time you leave on the Application for Use of the Studio. If you have any problems using the equipment or any other problems, please inform the staff.