



QREC STUDIO USE CONSENT FORM

Date (mm/dd/yyyy): / /

To the Director General of the Robert T. Huang Entrepreneurship Center:

In using the QREC Studio, I agree to abide by the QREC Studio usage rules and operating regulations and the items detailed below.

Name of user			
Student ID number		School year	
Contact information	Telephone no.		
	E-mail		
Affiliation (Faculty/Graduate School; Departments/courses)			
Project name			
Emergency contact info. <small>Please provide a telephone no. that can be reached in case of emergency.</small>			
Copy of student ID			

<Terms of Agreement> (Check mark each item after verification)

- I will abide by the Rules Governing Use of the QREC Studio, operating rules, and safety management requirements.
- I will take care to not break, contaminate, or lose equipment. If an incident does occur, I will report equipment breakage or problems immediately.
- I will not be noisy, run around, or otherwise conduct myself in a manner that will inconvenience others.
- Drinking of alcoholic beverages and smoking are not permitted in the Workshop nor inside the building.
- After use, all chairs, desks, equipment, tools, fixtures, etc. are to be returned to their designated locations. Windows and doors must be checked that they are locked (based on separated checklist).
- Applicants must be enrolled in a student insurance policy "Gakkensai" (Personal Accident Insurance for Students Pursuing Education and Research), and "Gakkenbai" (Liability Insurance coupled with "Gakkensai")
- I will obey all additional instructions from the administrator.
- The University, the facility administrator, and the facility administration staff take no responsibility for any accidents or personal injury that occurs during work being performed by the applicant.

Date (yyyy/mm/dd) -----/-----/-----

X _____
Applicant signature

QREC receipt seal

[School Copy]

QREC Studio Use Permission Registration Slip

Name _____(Student ID number)_____

Affiliation _____

School year _____ Blood type _____

List of available equipment and tools* Circle equipment you are allowed to use.

1. CNC mill BT200		11. Benchtopy mill	
2. CNC mill SR420		12. Surface plate	
3. Laser machine (HAJIME)		13. Benchtopy bandsaw	
4. Laser machine (Trotec)		14. Belt sander	
5. 3D printer (AFINIA H800)		15. Bench grinder	
6. 3D printer (AFINIA H400)		16. Scroll saw	
7. Cutting machine (large)		17. Rotary bandsaw	
8. Cutting machine (compact)		18. Table saw	
9. Computer sewing machine		19. Woodworking tools	
10. Compressor			

<Check item>

- The applicant has completed a safety training course (Place: _____ Time: _____).
- Insurance joined (*Personal Accident Insurance for Students Pursuing Education and Research* ("Gakkensai"), and *Liability Insurance coupled with "Gakkensai"* ("Gakkenbai")).

<QREC check item>

When attending a course outside of QREC, check with the Co-op to confirm insurance coverage.
(Confirmed , No need to confirm)

----- CUT HERE -----

[Student Copy]

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Affiliation _____

School year _____ Blood type _____

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